

Modificación de una Reservación

Para modificar una reservación debemos ingresar al online con nuestro User y Password.

Una vez que ingresamos nos aparecerá la siguiente pantalla



The screenshot shows the American Executive International website. The browser window title is "American Executive - Windows Internet Explorer". The address bar shows "http://americanexecutive.juniper.es/". The website header includes the company logo and text: "Receptive Tour Operator & Wholesalers", "USA - CANADA - MEXICO - CARIBBEAN ISLANDS - HAWAII", and "1980 - 2008 Twenty-eight Years of Quality Services". Navigation links include "home / About us / Contact" and a menu with "HOTELS", "TRANSFERS", "EXCURSIONS", "ADMISSIONS", "WALT DISNEY WORLD", "DISNEY CRUISE LINE", "ESCORTED TOURS", and "RENT A CAR". A user is logged in as "TEST" with links for "My profile", "My account", and "Log out". A "Helpful information" section lists "Walt Disney World", "About Us", "Active Members", "Universal Orlando", "Disneyland", and "Disney Cruise Line". There is a newsletter sign-up form. A large image shows children with stuffed animals. Below it, text says "Make your reservations with us. All our prices are net". There are sections for "Recommended hotels" and "Best Deals". The "Recommended hotels" section lists "DOUBLETREE OCEAN POINT RESORT & SPA" and "Omni Chicago Hotel" with a price of "from 80 USD". The "Best Deals" section lists "Affinia Chicago" with a price of "from". The Windows taskbar at the bottom shows the Start button, taskbar icons for "Inbox - Microsoft Out...", "American Executive - ...", and "Document1 - Microsof...", and the system tray showing "Internet" and "11:20 AM".

Al lado del mensaje de bienvenida nos aparecen 3 opciones:

⇒ My Profile / Mi Perfil: en donde podrán actualizar los datos de la agencia.

The screenshot shows a web browser window titled "American Executive : Professional Travel Agency - Windows Internet Explorer". The address bar shows "http://americanexecutive.juniper.es/agency/profile.aspx". The browser's menu bar includes "File", "Edit", "View", "Favorites", "Tools", and "Help". The browser's toolbar includes "Wisdom", "Go", "News [280]", "Products", "Useful", "Cool Stuff", "Gadgets", "Weather", "E-mail Notifier", and "Page". The browser's status bar shows "Done", "Internet", and "100%".

The website's header includes the logo for "AMERICAN EXECUTIVE INTERNATIONAL" and the text "RECEPTIVE TOUR OPERATOR & WHOLESALERS" and "1980 - 2008 Twenty-eight Years of Quality Services". The header also includes the text "Receptive Tour Operator & Wholesalers" and "USA - CANADA - MEXICO - CARIBBEAN ISLANDS - HAWAII". The header includes navigation links: "home / About us / Contact".

The website's main navigation bar includes the following categories: "HOTELS", "TRANSFERS", "EXCURSIONS", "ADMISSIONS", "WALT DISNEY WORLD", "DISNEY CRUISE LINE", "ESCORTED TOURS", and "RENT A CAR".

The website's main content area includes a welcome message: "Welcome TEST" and navigation links: "My profile", "My account", and "Log out".

The "My Profile" section includes a form for updating agency information. The form is titled "My Profile" and includes the following fields:

- PERSONAL DATA**
- Agency Name:** TEST
- Contact person:** [input field]
- Pay type:** Bank transfer
- Address:** [input field]
- Mail:** mariana@americanexecutive.net
- Country:** [input field]
- Town:** [input field]
- State:** [input field]
- ZIP Code:** [input field]
- Phone:** [input field]
- Fax:** [input field]

A "Save Changes" button is located at the bottom of the form.

⇒ My Account: en donde nos aparecerán todas las reservaciones que tenemos tomadas, y un buscador para poder localizarlas mas fácilmente por código, o bien por nombre del pasajero.

American Executive: Professional Travel Agency - Windows Internet Explorer

http://www.americanexecutive.net/agency/reserves.aspx

Wisdom Google

American Executive: Professional Travel Agency

Receptive Tour Operator & Wholesalers
USA - CANADA - MEXICO - CARIBBEAN ISLANDS - HAWAII

1980 - 2008 Twenty-eight Years of Quality Services

home / About us / Contact

HOTELS TRANSFERS EXCURSIONS ADMISSIONS WALT DISNEY WORLD DISNEY CRUISE LINE ESCORTED TOURS RENT A CAR

Generic Booking

Welcome TEST [My profile](#) [My account](#) [Log out](#)

My Bookings

Reservation Code

Passenger name

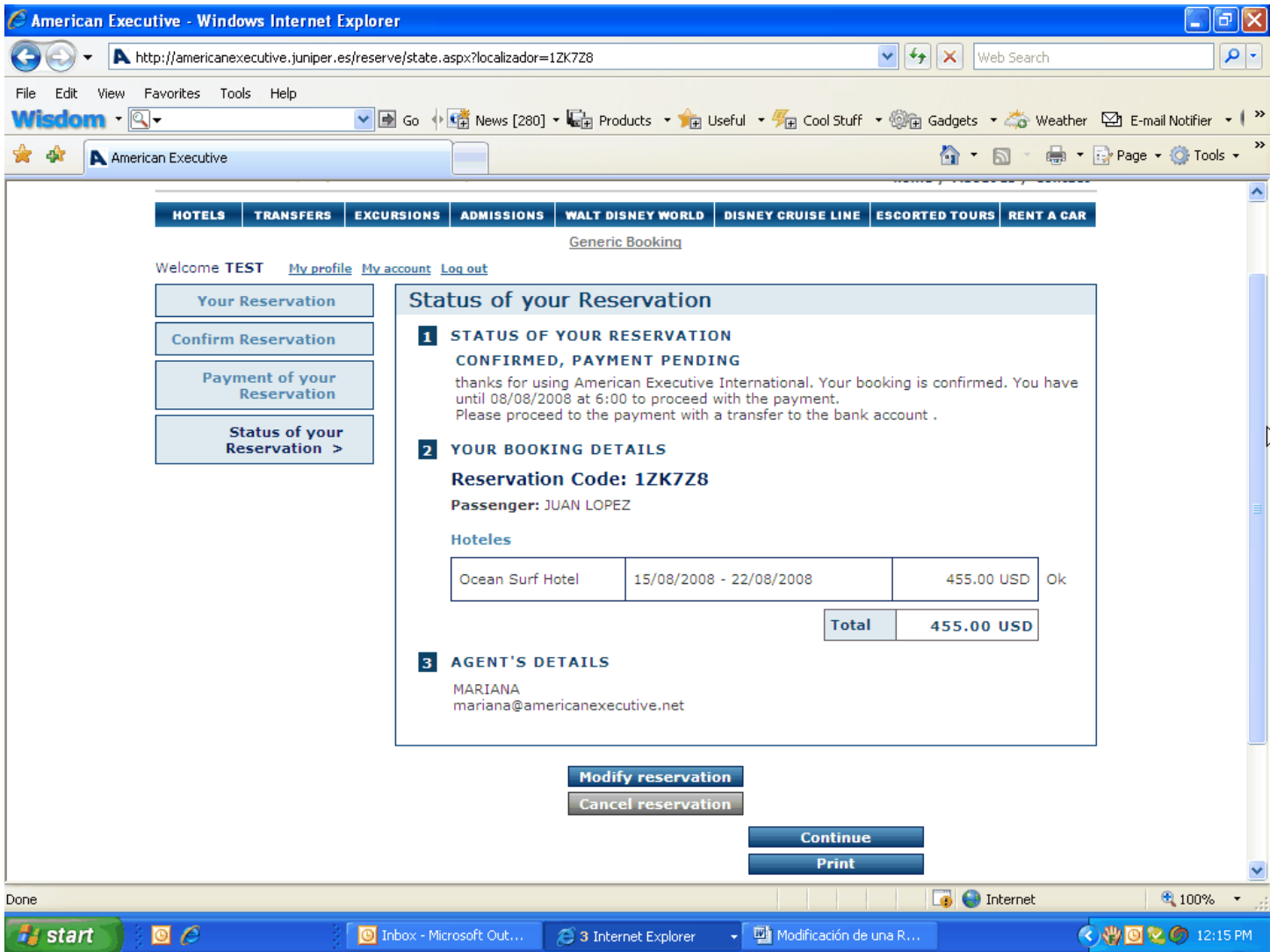
Search

Reservation Code	Dates	Description	Status
W3M22G	06/08/2008 9:06:20	..	Cancelled
Description	Disney's All Star Movies (06/08/2008 - 13/08/2008)		-
MACOEN	05/08/2008 15:10:33	..	Cancelled
Description	Disney's All Star Movies (30/08/2008 - 31/08/2008)		-
PHJ7EB	05/08/2008 11:58:49	..	Cancelled
Description	Miami Biscayne Bay Marriot (08/08/2008 - 11/08/2008)		-
.....	31/07/2008	..	-

Done

start | Inbox - Microsoft O... | Customer Name Fin... | American Executive... | INSTRUCTIVO NUE... | INSTRUCTIVO NUE... | 10:25 AM

Una vez localizada la reservación, hacemos clic en el campo de reservation code o en el nombre del pasajero para ingresar a la reservación y poder modificarla.



Allí encontraremos la opción de Modificar la reservación, hacemos clic y nos aparecerá la siguiente pantalla

The screenshot shows a web browser window displaying the American Executive website. The page is titled "Your Reservation" and shows details for a reservation with code 1ZK7Z8. The reservation is for the Ocean Surf Hotel, booked for 15/08/2008 to 22/08/2008, for a total of 455.00 USD. The passenger name is JUAN LOPEZ. The status is Confirmed. There is a dropdown menu for "-Change dates-" with dates 15/08/2008-22/08/2008. Below the reservation details, there is a section titled "ADD ANOTHER PRODUCTS TO YOUR RESERVATION" with the text "Add other products to your reservation. If you don't want more products, continue with next step." and buttons for HOTELS, EXCURSIONS, RENT A CAR, TRANSFERS, ADMISSIONS, and ESCORTED TOURS. The website header includes "AMERICAN EXECUTIVE INTERNATIONAL" and "RECEPTIVE TOUR OPERATOR & WHOLESALERS". The footer includes contact information and copyright notice.

Modificación de un hotel: En caso ya de querer modificar el mes, el tipo de habitación, las fechas o bien modificar el hotel, se deberá cancelar el segmento y volver a iniciar una búsqueda para una nueva reservación.

Del mismo modo de querer modificar un traslado o una excursión o un auto, se deberá cancelar el segmento y volver a tomarlo con las nuevas fechas o zona deseada.

Ahora si necesitamos adicionar servicios a una reservación solo deberemos hacer clic en los botones que se despliegan debajo de adicionar servicios (hoteles, excursiones, alquiler de autos, traslados, admisiones, etc.)

Al adicionar por ejemplo otro hotel nos lleva a la siguiente pantalla en donde se despliega nuevamente el buscador y en donde debemos continuar (con los mismos pasos que cuando iniciamos una nueva reservación)



USA - CANADA - MEXICO - CARIBBEAN ISLANDS - HAWAII

home / About us / Contact

- HOTELS**
- TRANSFERS**
- EXCURSIONS**
- ADMISSIONS**
- WALT DISNEY WORLD**
- DISNEY CRUISE LINE**
- ESCORTED TOURS**
- RENT A CAR**

Welcome TEST My profile My account Log out

Your Reservation: 1ZK7Z8

HOTELES

Ocean Surf Hotel
15/08/2008-22/08/2008
455.00 USD

TOTAL 455.00 USD

Close change End

Your Reservation

Total 0.00 USD

Booking code	Dates	Passenger name	Status
1ZK7Z8	24/06/2008 12:17:10	JUAN LOPEZ	Confirmed
	Ocean Surf Hotel	15/08/2008-22/08/2008	455,00 USD

Product Search

Destination:

Hotel (optional):

Arrival on: 24/06/2008 Departure on: 02/07/2008

Rooms: 1

Adults: 2 Children: 0

Search